

Curriculum Vitae

Address:- H. NO. 7, BALDEV NAGAR

Nr. - Bastei Danishmandar, Jalandhar 144002

Contact: 9056647298

JYOTI

CAREER OBJECTIVE

- I look forward to a job with high level of responsibility and a challenging value based working environment so that my knowledge can be utilized and broadband to its fullest extent.

QUALIFICATIONS

CLASSES/COURSES	BOARD/UNIV.
COPA(ITI)	NCVT
10+2	PSEB
10TH	PSEB

Experience:-

- 1 YEAR AS A COMPUTER OPERATOR IN PIMS HOSPITAL

TECHNICAL SKILLS

- Basic Computer Knowledge
- Internet

KEY SKILLS

- Positive Attitude & Soft Spoken

OTHER ACTIVITIES

- Reading Books, News Papers, Articles & Magazines
- Playing Leisure Activities.

LANGUAGE KNOWN

- Proficient in speaking, Writing and reading English, Hindi & Panjabi language.

STRENGTHS

- Patience
- Dedication
- Hard working
- Persistence
- Punctuality

PERSONAL DETAILS

- Name : JYOTI
- Father's Name : SHAMANGAL DASS
- Date of Birth : 23 AUG 2001
- Marital Status : Unmarried
- Gender : FEMALE

I hereby declared that the above written particulars are true to the best of my knowledge and belief. I assure to work sincerely and prepared to do hard work duly abiding to organization.