

## RESUME

SUNAR HARI JITE

**E-mail** : sunarhari72@gmail.com

**Mobile** : 91-9737769393

### CARRIER OBJECTIVES:

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To pursue a career with Organisation having a global vision that encourages creativity and offers an Opportunity to learn and develop both in professional and personal life, wish to use and enhance my teaching skills.

### JOB PROFILE

### PROFESSIONAL EXPERIENCE:

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1. Designation : - PF&ESIC Admin, HR Admin, Data Entry and Account  
: - M/s Vishal Enterprise. / Vrishal Engineering Pvt Ltd.
- Client : - Reliance Industries Ltd, L&T, Grasim Industries (Aditya Birla) Aarti Industries  
ONGC, Nayara Energy Ltd., UPL Ltd.
- Duration : - Sept. 2017 to till date.

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### PROFESSIONAL QUALIFICATION:

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- **HSC from Gujarat in 2016**
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### STRENGTHS:

- Strong Interpersonal and Communication skills
- Ability to work in a team with diverse backgrounds
- Strong commitment to quality

- Determination, dedication, and discipline
- Willing to learn and adapt to new opportunities and challenges.

## PERSONAL INFORMATION

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Father Name : Jite Sunar  
Date of Birth : 11 Feb 1996  
Sex : Male  
Marital Status : Unmarried  
Religion : Hindu  
Nationality : Indian  
Language Known : Hindi, English, Gujarati & Nepali  
Permanent Address : A/1113 Suman shail App. Opp Manibhadra Vesu, Surat  
Pin:- 395007

## DECLARATION

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I hereby declare that all the information furnished above is true to the best of my knowledge and belief.

Place: - Surat  
Date: -

(HARI SUNAR)